



Hosanna-Tabor Early Childhood Center
9600 Leverage, Redford, Michigan 48239
Child Care Contract

Office: 313-937-2424 313-937-2233
 Fax: 313-937-2173

(One Family Per Form)

Note: This contract is required of all licensed childcare centers by R400.5105b of the Michigan Administrative Code. The Michigan Department of Consumer and Industry Services is required to inspect the childcare center and enforces the contract based on the terms provided in this contract.

As of _____, Hosanna-Tabor Lutheran Church agrees to provide child care services for the following named child(ren):

_____	_____
Printed name of child	Date of Birth
_____	_____
Printed name of child	Date of Birth
_____	_____
Printed name of child	Date of Birth
_____	_____
Printed name of child	Date of Birth

Part 1: Provisions agreed to by Child Care Provider

Upon signing this agreement, Hosanna-Tabor agrees to abide by the following provisions of the Michigan Administrative Code:

R400.5106 Program

Rule 106

- (1) A center shall provide a program of daily activities and relationships that offers opportunities for the developmental growth of each child in the following areas:
 - (a) Physical development, including large and small muscle.
 - (b) Social development, including communication skills.
 - (c) Emotional development, including positive self concept.
 - (d) Intellectual development.
- (2) A center shall provide the following activities daily:
 - (a) Quiet and active
 - (b) Individual, small groups, and large groups.
 - (c) Large and small muscle
 - (d) Child initiated and staff initiated

- (e) Not less than 30 minutes of developmentally appropriate emergent literacy activities.
- (3) A center shall prepare for the week a daily guide relating to the program and each age group.
- (4) A center shall permit parents to visit the program for the purpose of observing their children at all times.
- (5) A center operating with children in attendance for five or more continuous hours per day shall provide for daily outdoor play, unless prevented by inclement weather conditions.
- (6) A center shall provide each child under school age in attendance for five or more continuous hours a day with an opportunity to rest.
- (7) Opportunities to rest shall be provided for children less than three years of age regardless of the number of hours in care.
- (8) Children under 12 months of age shall be permitted to eat and sleep on demand.

R400.5205 Formula; Milk; Foods

Rule 205

- (1) The requirements of R 400.5110 apply to infant formula and feeding in addition to the requirements of subrules (2) to (11) and (13) of this rule.
- (2) Formula will not be provided by the center. Parents are required to provide formula.
- (3) Formula left in a bottle at the end of a feeding shall be discarded with the bottle.
- (4) This rule does not preclude a mother from visiting the center in order to breastfeed her child or from sending to the center expressed milk for the child.
- (5) A child too young to sit in a highchair or at a feeding table shall be held in a semi-sitting position or placed in an infant seat while being fed.
- (6) A child who is unable to hold his or her bottle shall be held when the bottle is given.
- (7) Solid foods shall be introduced to the individual child according to the parents' or a licensed physician's instructions.
- (8) Commercial baby food containers that are opened, and foods prepared in the center which are stored, shall be covered, dated, and labeled as to the contents and refrigerated. The contents shall be used or discarded within a 36-hour period. A child shall not be fed directly from baby food containers if the contents are to be fed to the child at more than 1 sitting or to more than 1 child.
- (9) When a parent chooses to provide formula or food in accordance with R400.5110(1)(b), the center shall assure that the food, formula, bottles, nipples, and containers comply with all of the following provisions:
 - (a) Formula shall be prepared at the child's home and placed in an assembled bottle unit before being brought to the center.
 - (b) Formula, milk, and perishable foods needing refrigeration shall be refrigerated. Formula shall not be stored longer than 24 hours after opening. Foods shall be covered and labeled as to the contents, date of opening, and the specific child for whom its use is intended. Foods

other than formula shall be used or discarded within a 36-hour period after opening.

- (c) Each bottle and nipple supplied by a parent shall be used for a single feeding only and then returned to the parent.
- (d) Formula and milk left in a bottle at the end of the feeding shall be discarded.

Rule 110(9)

A center shall establish and implement a written policy for its nutrition and food service programs. Each parent at the time of enrollment shall receive a copy of this policy statement.

R400.5209 Diapering; toilet training plan

Rule 209

- (1) Diapers shall be disposable. If a child's health condition necessitates that disposable diapers or diapers from a commercial service cannot be used, than an alternative arrangement may be made according to the parent's or a licensed physician's instructions.
- (2) Diapering shall be done in the child's own crib or in a designated diapering area.
- (3) A center shall maintain a diapering area, and all supplies and equipment shall be maintained in a safe and sanitary manner.
- (4) The caregiver shall thoroughly wash his or her hands after each diapering, and after cleaning up bodily fluids, using soap and running water.
- (5) A washcloth or towel, or both, used in diapering shall not be used subsequently on another part of the body or for any other purpose until laundered.
- (6) Toilet training shall be planned cooperatively between the child's primary caregiver and the parent so that the toilet routine established is consistent between the center and the child's home, and at a minimum, shall include washing hands after toilet use. The center shall empty and sanitize all training devices immediately after each use.
- (7) The caregiver shall change diapers when soiled or wet.

R400.5102 Licensee

Rule 102

- (2) A licensee shall have the following administrative responsibilities regarding staff:
 - (b) develop and implement a written screening policy for all staff and volunteers, including parents, who have contact with children.

Part 2: Provisions agreed to by parent, legal guardian, or responsible adult

Upon signing this agreement, the parent, legal guardian, or responsible adult agrees to abide by the following provisions.

In witness whereof, the parties hereto have executed this contract as of the date written above:

Parent, Legal Guardian, or Responsible Adult
Signature: _____
Printed Name: _____
Relationship to child(ren): _____
Hosanna-Tabor Lutheran Church
Signature: _____
Printed Name: _____
Title: _____